

# **CITY OF HALSEY**

## **Council Priorities for 2022 & 2023**

(by # of votes received)

At the October 30, 2021 Council Goal Setting Session, the Mayor and City Council established the following council priorities for the years 2022 and 2023.

The Mayor, City Councilors and staff members listed forty-two potential projects for inclusion in the 2022-2023 list of city priorities. After discussion, the City Council narrowed the list down from forty-two projects to fourteen priorities. Using a forced choice voting process, the Council selected its top ten priorities for the two-year period beginning on January 1, 2022. The following list shows the priority order of the Halsey City Council's top ten priorities with the number of votes received.

1. (76) **Water System Improvements**
  - Prepare an engineering assessment and pre-design reports listing priority water improvement projects and estimating costs by June 30, 2022. The evaluation should include a recommendation to refurbish or replace Well #69.
  - Review recommended projects with Oregon Health Authority – Drinking Water Section staff.
  - Identify funding options with Business Oregon & USDA by September 30, 2022.
  - Obtain funding for priority water system improvements by May 1, 2023.
  
2. (61) **Building Repairs and Facility Improvements**
  - Research and purchase an asset management software for all city buildings, facilities and vehicles for implementation in FY 2022-2023.
  - Enter data on all city buildings, facilities, and vehicles.
  - Implement the system for annual maintenance & budgeting in FY 2023-2024.
  - Research feasibility for installing gas & diesel tanks at the PW Shop
  - Install a new sign and electronic reader board at City Hall after the Highway 99 Project construction is complete.
  
3. (58) **Wastewater Treatment and Sewer I & I Improvements**
  - Use American Rescue Plan funds to complete priority Inflow & Infiltration repairs to the Halsey Sewer collection system by December 2023.
  - Continue annual sewer main inspection and cleaning program.
  - Complete minor repairs to piping at Wastewater lift station by June 2023.
  - Install rip rap at the sewer lagoons to minimize erosion by December 2023.
  - Continue to pursue grants to prepare a 20-year waste water facilities master plan for wastewater treatment, collection and water quality management.

4. (57) **Financial Stewardship and Prudent Fiscal Management**
  - Maintain adequate financial reserves.
  - Explore and implement cost savings for the City when opportunities arise.
  - Upgrade the Utility Billing (UB) payment system to make it more customer friendly & to keep pace with customer expectations – Implement Express Bill or similar on-line e-billing and payment system by June 2023.
  - Expend city funds on Council adopted goals and priority projects.
  
5. (57) **RARE Program Participant**
  - Apply in November 2021 to the University of Oregon’s Regional Assistance for Rural Environments (RARE) Program for a participant to complete planning and economic development projects for the City in 2022-2023.
  - Potential RARE Projects include:
    - Parks Master Plan or Halsey City Parks Design Plan
    - Halsey City Park Design and Prepare OPRD Grant Application
    - Economic Development Projects
    - Emergency Response planning (with consultant)
    - Building Lands Inventory (Work w/ Linn GIS and Planning Consultant)
    - Comprehensive Plan Update (research and writing)
  
6. (45) **Emergency Response Plan**
  - Prepare and Adopt an Emergency Management/Emergency Response Plan
  - Develop Continuity of Operations Plan (COOP.)
  - Research and strategize resiliency improvements to public utilities so they are operational and sustainable during a major emergency.
  
7. (43) **Halsey Park Improvements**
  - Design improvements to the Halsey City Park by December 2023.
    - Prepare a design and cost estimate to refurbish the Halsey City Park.
    - Replace AC pathways w/ new multi-use pathway – (1/4-mile loop).
  - Appoint a Park Project Advisory Committee to work with staff/consultants.
  - Apply for an OPRD Local Government grant in 2023.
  
8. (38) **Vehicle Replacements**
  - Purchase a ditch mower for storm drainage maintenance by April 2023.
  - Purchase, jointly purchase, or sign an IGA for access to a manlift for tree trimming & building maintenance by June 2023.
  
9. (32) **Improve Street Maintenance**
  - City Council annually review a list of street maintenance priorities, including crack sealing, chip seal, pothole repair, slurry seal, signs and striping.

- In FY 2022-23 and FY 2023-24 budget funds for priority maintenance activities, including W. 1<sup>st</sup> Street seal coat and chip sealing by Linn County Roads.
- Complete the \$100,000 SCA Grant to reconstruct East “B” St. (1<sup>st</sup> to 3<sup>rd</sup>) by September 2023.
- Continue to budget funds to replace stop signs and traffic signs to comply with federal safety requirements.
- Continue to apply for Small City Allotment Grants (SCA) as they become available.

10. (28) **Council Leadership & Community Engagement**

- Mayor/Council will provide visible leadership. They will describe and explain community priorities and needs to residents of the City.
- Recruit volunteers to help and organize community events and activities.
- Appoint citizen advisory committees for special projects such as the Halsey City Park design

## Priorities Not Included in the TOP TEN

The following priorities did not receive enough votes to be included in the TOP TEN list of City priorities for 2022-2023. The City Administrator and elected officials agreed these projects are important. The City Council is encouraged to devote funds and staff resources to address these issues in the next two years if feasible.

11. (20) **Update the City Charter**
  - Work with the City Attorney to update the City of Halsey Charter.
  - Place the Charter revision on the November 2023 or May 2024 ballot for voter approval.
  
12. (19) **Organize Community Events and Encourage a Strong “Sense of Community”**
  - Continue to work with community groups to add adult, family and special activities
    - Expand use of community center – community, LBCC, schools, etc.
    - Purchase movie / sound equipment for events.
    - Research grants / funding to support special events.
    - Hold block parties, National Night Out BBQ’s, etc.
  - Form a citizens advisory committee to plan and fundraise for community events.  
Note: Aspects of this goal were incorporated into Goal 10: Council Leadership.
  
13. (12) **Enhance Library Services**
  - Offer a breadth of library activities and services. Earn a reputation as a “Great Little Library”.
    - Offer E-books service.
    - Purchase a sidewalk sandwich board to promote library programs.
    - Sponsor more events and programs.
    - Reengage citizens to “Come back to your library” – offer incentives (go bags, punch cards, promotional giveaways, weekly drawings, etc.).
    - Improve communications with citizens – social media, upcoming events, etc.

## Adoption of the City of Halsey Goals/Priorities for 2022-2023

At the end of the goal setting workshop, the Mayor and City Council agreed on the top ten priorities. The City Administrator and facilitator has prepared the list of the top ten priorities in a “SMART GOAL” format. The Halsey City Council will formally approve the TOP TEN PRIORITIES at a regularly scheduled city council meeting on November 9, 2021.